



## POSITIVE STUDENT BEHAVIOUR & GOOD STANDING PLAN

### STUDENT CODE OF CONDUCT:

- We play within designated boundaries and do not leave class or school without teacher permission – *Children are only released if parents have a signed slip from the office during school time*
- We only enter classrooms when a teacher is present
- We play safe games, and keep our hands and feet to ourselves - *rough play is not permitted*
- We leave our bicycles/scooters in the designated area, and walk them to and from the school gate
- We only use our own personal belongings, and leave other's alone
- If we arrive at school before 8.30am, we can go to either Breakfast Club or to the undercover area. We wait to be dismissed by the teacher
- We eat in the undercover area for recess and lunch
- We show respect at all times to both staff and fellow students
- We only use appropriate language, and swearing is not permitted
- Bullying is never acceptable and carries serious consequences at Caralee CS – **We Treat Everyone Decently (TED)**
- We take pride in our uniform, and wear it every day. If we forget our uniform, we will be offered a replacement uniform for the day
- Only 'sun safe' school broad brimmed black hats are acceptable. *The rule of 'no hat, no outdoors play' is always enforced*

### ROLES AND RESPONSIBILITIES OF STAFF

We strive to provide positive role models for all our students. We expect children to consider their choice of behaviour, and therefore the choice of consequence; both positive and negative.

We expect staff to respect this, and always give the child a choice of behaviour and time to consider that choice.

**Pastoral Care** is embedded in the culture of our school. We endeavour to foster a sense of belonging where each child is valued and nurtured to support individual development.

To establish caring, cooperative, friendly and positive relationships between students and teachers, a variety of strategies are employed such as:

- **Buddy Classes** - where agreed between classes
- **Mentors** – where appropriate
- **Chaplain** – based on Student Services referral & parent permission
- **Rewards** – both whole group and individual
- **Consequences**
- **'Click off/Walk off'** - remove yourself from conflict and let someone know
- **Personal Responsibility**

## **WHOLE SCHOOL MANAGEMENT STRATEGIES & GOOD STANDING**

### **Guideline**

- At Caralee Community School, the PBS Plan operates on two levels. **First**, at the point of contact between the teacher and pupil in class, or in the playground during recess or lunch breaks
- The **second** level involves referral to the school Administration

### **Level One – Classroom / Playground**

- Each teacher follows a fair and systematic process (Canter like) with clear expectations, rewards and consequences e.g.
  1. Reminder - I don't like what you're doing
  2. Warning (official) - Cool Off and return to class activities provided the child complies
  3. Time Out - sit out approximately 5 minutes and re-join class/activity as directed by teacher
  4. Buddy Room - Child takes work to an allocated class for a session & returns to class after that period. Used only if the child is unlikely to disturb the Buddy Class.
  5. Office - Send a short note to the office e.g. 'X reached end of class BMP. Please collect'

## Level Two – Classroom / Playground

- Office – Straight to office in cases of swearing, violence or similar behaviours. Teachers to use professional judgement for such referrals.

## Classroom Policy

- Each teacher has a clearly defined and consistently applied Behaviour Management Plan (BMP) which is submitted to Administration early in the year, so that if a child reaches Level 2, Administration has a clear understanding of what steps have taken place, and what sanctions have already been used
- This plan must be communicated to parents, and be posted in the room to remind children of the process
- This plan allows children to choose the consequence of their action i.e. comply and move on, continued refusal leaves the teacher no choice but to impose the next level of sanction
- Has positive recognition on a regular basis (suggestions are raffles computer time etc. Whatever classroom teacher thinks works for them)
- Clearly outlines appropriate positive behaviour

## Playground

Consistent application by all staff of the school rules will apply at all times:

- Keep hands and feet to yourself
- Click Off/ Walk Off...the child has an obligation to report behaviour that they feel threatened by *i.e. they are not to become part of the problem by reacting*
- No Hat/No Play policy
- Move around the school in a safe, orderly manner
- Apply logical consequences for minor breaches such as sitting on a spot/walking with Duty Teacher
- Repeated or more serious breaches are to be referred to Admin either verbally/email or using the cards in the Duty files
- Talking to children about rough play/inappropriate play etc is encouraged before the matter gets out of hand

## Consequences

- All detentions, withdrawals and suspensions are applied by the **School Administration**.
- Teachers may keep children in during play under supervision as part of their class BMP/complete work under teacher supervision (not a detention)
- If a child reaches the end of the class BMP and is sent to the Office, this will be recorded by Admin on *Integris*
- Parents will be informed of any serious breaches of discipline, and any involving withdrawal to the office or suspension.
- Class teachers should inform parents if they have concerns with classroom behaviour as part of regular feedback and summative reports (Semester 1 & 2)

## **Good Standing**

- Good Standing is defined in this plan as 'The right of a child to fully participate in all school extracurricular programs.' i.e. excursions, camps, Inter-School sports carnivals, Reward Days, etc.
- All students commence the school year and each term with 'Good Standing'. Each school term is divided into two 5-week blocks for good standing. The exception to this rule is where a specific event occurs at the beginning of a five-week period, in which case, the student's behaviour for the previous four weeks shall be taken into account
- Inappropriate behaviour/actions during a five-week period can result in 'Good Standing' being lost thus losing the right to participate in the school extra-curricular programs and rewards e.g. camp, incursion, excursion, reward day activity, extra 10min of playtime every term, etc.
- To keep 'Good Standing', a student needs to comply with the School Code of Conduct
- Should an individual breach the school Code of Conduct, the administration (in consultation with staff members) will impose a consequence. This consequence could trigger a loss of 'Good Standing' (See loss of good standing below)
- Once lost, 'Good Standing' is not reinstated until the next 5-week period within a school term and/or at the Principal's discretion. Parents/carers will be informed in writing for both loss and reinstatement of 'Good Standing'

**Loss of Good Standing** – The following consequences will trigger a loss of 'Good Standing' for 5 weeks in line with the guidelines above:

1. Suspension (x 1)
2. Withdrawal to the office (x 2)
3. Detention (x 3)

## **Whole School Reward Programs**

- Faction Points/Tickets - Issued to children by class or duty teachers for any positive behaviour. Collected and counted for group reward (extra play) at the end of each term. All tickets are used for individual prizes as part of a raffle draw at each assembly
- Caralee Cool Cats (CCC) - Higher reward system to Faction tickets. Children collect 5 x CCC tickets to get a prize from the Deputy's Office. These rewards are recorded on *Integris*
- Reward Days are generally two per term (one whole school & one class based). Any child who demonstrates good behaviour, and is in 'Good Standing' during that term, will be invited to attend
- Children not in 'Good Standing' will not attend rewards and will be supervised by teachers and/or Admin staff in alternative programs

### **Enlisting support from outside agencies**

Outside agencies, school psychologist, CPFS, SSEN:BE can be contacted for support following consultation with class teacher, parent / caregiver, Learning Support Coordinator (LSC) and Admin staff. The type of agency engaged will be dependent on the needs of the individual student/s.

### **Measures to address “Bullying”**

See separate document.

### **Mobile Phones**

We understand that a variety of social changes have made it necessary for some students to carry mobile phones. Personal safety, family circumstances, limited public transport, moving between family residences all make carrying a mobile phone highly desirable.

Mobile phones will only be brought to school for the above purpose or when this kind of necessity arises.

At Caralee Community School we require the following conditions be followed:

- Any **essential contact** with a student throughout the day will be made via the school office – (08) 9312 4800
- The phone must be **handed to the teacher** at the commencement of the school day, so that it can be safely stored
- The student will not be able to access the mobile during the day
- It is highly recommended that the mobile phone be clearly marked for easy identification between phones
- Whilst the teacher will make every endeavour to ensure the safety of the device, the school **cannot be held** responsible for the loss or misplacement of a mobile phone

### **Record Keeping**

- Negative behaviours, that result in a detention / withdrawal or suspension, are recorded on *Integris*, as are minor misdemeanours that the teacher feels the need to be monitored
- Data collected above determines if a student is in ‘Good Standing’
- Positive behaviours such as ‘Cool Cats’, TED values awards and honour certificates are also recorded on *Integris*
- The data from these records is used to ascertain the effectiveness of positive student behaviour management, and where necessary is used to modify consequences / rewards and Documented Plans – Behaviour if required