



School Board Meeting (BM20)
Agenda for Monday 11 September 2023
8.00am Caralee Community School Conference Room

Time	Item	I = Information A = Approval D = Discussion	Person to lead discussion:
1.0	Welcome and Apologies		
5min	<ul style="list-style-type: none"> Welcome Apologies 	D	Chair: David Cousins
2.0	Disclosure of interests		
5min	Identify real, perceived or potential conflicts of interest by any member in relation to the items on the agenda	D	Chair: David Cousins
3.0	Minutes of the Last Meeting		
10min	<ul style="list-style-type: none"> Business arising from BM19 June 2023 Any changes to minutes noted Minutes passed and seconded To be finalised and signed by School Chair 	D	Chair: David Cousins
4.0	Principal's Update and Financial Reports		
20min	<ul style="list-style-type: none"> Principal's report Finance report / Preliminary budget Approve fees, charges and voluntary contributions and items of personal use (booklists) 	I A	Acting Principal: Grant Moir Manager Corporate Services: Anne Semple
5.0	Parent-Teacher Interviews		
10min	<ul style="list-style-type: none"> Proposal: introduce Parent-Teacher Interviews as part of the Reporting to Parents process from 2024. 	A	Acting Principal: Grant Moir
6.0	Surveying the Community		
10min	<ul style="list-style-type: none"> Conduct NSOS annual surveys of staff, students, parent satisfaction 	D	Acting Principal: Grant Moir
7.0	NAPLAN		
10min	<ul style="list-style-type: none"> Reporting and results review. Overview and analysis of relevant student performance data. 	I	Acting Principal: Grant Moir
8.0	School Development Days		
10min	<ul style="list-style-type: none"> Endorsement of School Development Days for 2024 	A	Acting Principal: Grant Moir
9.0	Board and Community		
10min	<ul style="list-style-type: none"> Discuss / develop opportunities for board activities in promoting the school Open Night / Open Day planning for Term 3 Notice of Annual Public Meeting 	D	Chair: David Cousins
10.0	P&C Update		
5min	<ul style="list-style-type: none"> Any major updates on P&C matters 	I	Maha White
11.0	Date and time for next meeting		
1min	<ul style="list-style-type: none"> Monday 4 December – 8.00am 	I	Chair: David Cousins