



School Board Meeting (BM19) Agenda for Monday 19 June 2023

8.00am Caralee Community School Conference Room

Time	Item	I = Information A = Approval D = Discussion	Person to lead discussion:
1.0	Welcome and Apologies		
5min	<ul style="list-style-type: none"> Welcome Apologies 	D	Chair: David Cousins
2.0	Disclosure of interests		
5min	Identify real, perceived or potential conflicts of interest by any member in relation to the items on the agenda	D	Chair: David Cousins
3.0	Minutes of the Last Meeting		
10min	<ul style="list-style-type: none"> Business arising from BM18 March 2023 Any changes to minutes noted * Minutes passed and seconded To be finalised and signed by School Chair 	D	Chair: David Cousins
4.0	Principal's Update and Financial Reports		
20min	<ul style="list-style-type: none"> Principal's report Finance report Funding Agreement – review, sign and note 	I	Principal: Jason Shapcott Manager Corporate Services: Anne Semple
5.0	Student Performance Data		
10min	<ul style="list-style-type: none"> Overview, analysis of relevant student performance data - Attendance – Behaviour 	I	Principal: Jason Shapcott
6.0	Annual Report		
20min	<ul style="list-style-type: none"> Final Annual Report for review 	D	Principal: Jason Shapcott
7.0	Business Plan		
20min	<ul style="list-style-type: none"> Overview on progress towards target 	D	Principal: Jason Shapcott
8.0	Policy Updates		
20min	<ul style="list-style-type: none"> Review of Communication Guidelines for Parents 	D	Chair: David Cousins
9.0	Board and Community		
10min	<ul style="list-style-type: none"> Discuss / develop opportunities for board activities in promoting the school Open Night / Open Day planning for Term 3 Drury Street parking 	D	Chair: David Cousins
10.0	P&C Update		
5min	<ul style="list-style-type: none"> Any major updates on P&C matters 	I	Maha White
11.0	Date and time for next meeting		
1min	<ul style="list-style-type: none"> Monday 11 September – 8.00am 	I	Chair: David Cousins

*5.1 - Anne has noted that donations for excursions (hardship) can be made direct to the school, rather than via the P&C, which will avoid unnecessary double handling. *This change has been made and saved to the Connect library.*