



School Board Meeting (BM18)
Agenda for Monday 27 March 2023
8.00am Caralee Community School Conference Room

Time	Item	I = Information A = Approval D = Discussion	Person to lead discussion:
1.0	Welcome and Apologies		
5min	<ul style="list-style-type: none"> Welcome Maha Apologies 	D	Chair: Amanda Buisman
2.0	Disclosure of interests		
5min	Identify real, perceived or potential conflicts of interest by any member in relation to the items on the agenda	D	Chair: Amanda Buisman
3.0	Minutes of the Last Meeting		
10min	<ul style="list-style-type: none"> Business arising from BM17 December 2022 Any changes to minutes noted Minutes passed and seconded To be finalised and signed by School Chair 	D	Chair: Amanda Buisman
4.0	Setting the Scene		
20min	<ul style="list-style-type: none"> Board membership / induction Annual goals / focus areas for the Board Mandatory Training Courses for Board members 	D	Chair: David Cousins
5.0	Principal's Update and Financial Reports		
20min	<ul style="list-style-type: none"> Principal's report Schools Upgrade Fund - update Workforce Plan Updates Finance report - Review budget in relation to strategic directions of the school plan, preliminary / operational budget, note & sign 	I	Principal: Jason Shapcott Manager Corporate Services: Anne Semple
6.0	Annual Report		
20min	<ul style="list-style-type: none"> Draft Annual Report for consideration and input 	D	Principal: Jason Shapcott
7.0	Business Plan		
20min	<ul style="list-style-type: none"> School self-assessment against Business Plan Review strategic direction and funding opportunities School numbers and direction for current year 	D	Principal: Jason Shapcott
8.0	Policy Endorsement		
10min	<ul style="list-style-type: none"> Policy updates eg: Behaviour, Internet, Uniform 		Chair: David Cousins
9.0	Board and Community		
10min	<ul style="list-style-type: none"> Parent School Survey 2023 Discuss / develop opportunities for board activities in promoting the school 	D	Chair: David Cousins
10.0	P&C Update		
5min	<ul style="list-style-type: none"> Plans for 2023 	I	Maha White
11.0	Date and time for next meeting		
1min	<ul style="list-style-type: none"> Monday 19 June – 8.00am (<i>all meetings moved to week 9</i>) 	I	Chair: David Cousins