Caralee
Community School

School Board Meeting (BM16)
Agenda for Monday 12 September 2022
8.00am Caralee Community School Conference Room

Time	Item	I = Information A = Approval D = Discussion	Person to lead discussion:
1.0	Welcome and Apologies		
1min	• Welcome • Apologies	D	Chair: Amanda Buisman
2.0	Disclosure of interests		
1min	Identify real, perceived or potential conflicts of interest by any member in relation to the items on the agenda	D	Chair: Amanda Buisman
3.0	Minutes of the Last Meeting		
10min	• Business arising from BM15 27 June 2022 • Any changes to minutes noted • Minutes passed and seconded • To be finalised and signed by School Chair	D	Chair: Amanda Buisman
4.0	Correspondence In		
	• Letter from DoE regarding School Review		
5.0	Principal's Update and Financial Reports		
20min	• Principal's report • Finance Report • Preliminary budget – projected school numbers, implications for planning, workforce	I	Principal: Jason Shapcott Manager Corporate Services: Anne Semple
6.0	The Statement of Expectation & Business Plan		
15min	• Review Statement of Expectation 2021-2024 (next section) • Business Plan 2022–2025 - update	D	Principal: Jason Shapcott
7.0	Approvals and Endorsements		
20min	• Approving and endorsing the fees, charges and voluntary contributions, items of personal use (booklists) and approving extra cost optional components of programs • School Development Days 2023 - endorsement	D	Principal: Jason Shapcott
8.0	NAPLAN		
10min	• Reporting and results review.	I	Principal: Jason Shapcott
9.0	Board and Community		
20min	• Meerlinga 3yo Playgroup update • Annual Public Meeting – provide community with at least 14 days' notice • Discuss ideas for events • Board positions – succession planning for 2023	D	Chair: Amanda Buisman
10.0	P&C Update		
10min	• Request for books, nominations for award winners	D	Chair: Amanda Buisman
11.0	Date and time for next meeting		
1min	• Monday 28 November – 8.00am	I	Chair: Amanda Buisman