## Council Meeting Agenda

**CARALEE COMMUNITY SCHOOL COUNCIL**

**DATE:** 01 April 2016  
**TIME:** 08:30am  
**CHAIR PERSON:** Jason Shapcott / Karen Ramsay  
**MINUTE SECRETARY:** Katharine Feddie

**ATTENDEES:**  
Judy Mancini, Karen Ramsay, Terri Hale, Jason Shapcott, Jenny Bawdin, Katharine Peddie, Peter Tinley, Pearl Norman

**APOLOGIES:** None

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<tr>
<th>ITEM REF</th>
<th>ITEM</th>
<th>LED BY</th>
<th>DISCUSSION / PROGRESS REPORT</th>
<th>ACTION &amp; TIMELINE</th>
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<tr>
<td>Welcome Apologies Acceptance of previous minutes</td>
<td>Chair</td>
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<td>Business arising from previous minutes</td>
<td>Chair</td>
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<td>1.</td>
<td>Nominations for Chairperson</td>
<td>Chair</td>
<td><em>Karen Ramsay</em> nominated.</td>
<td>Seconded and position accepted.</td>
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| 2. | Finance | Katharine | December 2015 budget was healthy.  
An audit was completed and CCS received a “Good” ranking.  
The “carry-over” was explained; the 10% carry-over has now been reduced to 4%.  
The “Reserve Account” was explained; eg. Asset replacement schedule. | |
| 3. | Annual Report | Jason | The change in student profile noted and accepted.  
Comparative data not valid for Year 5 students as the cohort was only 24 o’ which 15% were either ex-LDC or EALD students.  
Reading identified as an area for improvement, hence the introduction of whole school literacy blocks in guided reading.  
Also, the introduction of “Stepping Stones” in numeracy to provide continuity from K-6. | Pearl accepted  
Judy seconded |
4. Business Plan
   
   **Jason**
   
   CCS has an ICSEA of 956. This will go to 1,000 eventually and will impact on the NAPLAN comparative data, so instead of targets against “like schools”, the ‘aspirations’ and ‘milestones’ have been altered to show improvement from within the school.

   Marketing for CCS continues to be a focus. Possibility of re-kindling the reading to pre-school age children, by older students, at the Willagee Library?

   A parent from LDC is typesetting and including photographs to create a professional version.

   **Jenny seconded**

5. Broad Brim Hats
   
   **Judy**
   
   The students picked the emblems and the style of hat preferred. There has been a delay in receiving stock. This has now been rectified and, from the start of Term Two, “black broad brim hats are compulsory”.

   Students who have not purchased may borrow a plain black brim hat from the office. The rule of “no hat; no play” is enforced.

   **Pearl seconded**

6. Other General Business

   **Jason accepted**

   **Next Meeting:** 24/06/16

   **Meeting Closed:** 01/04/16

   **Signed:** 01/04/16

   **Chairperson:** Original

   **Date:** 27/05/15