What happens at the AGM?

At the beginning of each year an Annual General Meeting is held. As per the Constitution all positions are declared vacant and nominations are taken.

Everybody is welcome to join the P&C so please come along and have your say in who represents you. Do you have an interest in the happenings of your child's school? We would love you to be involved and consider taking on a role.

General meetings are an average of 90 minutes and held twice a term. With teamwork and cohesion the leadership roles are not overly time consuming.

Vacancies:

President- Develops a collaborative relationship with the school, chairs meetings, follows up on action plans in partnership with the Executive Committee.

Vice-President- Chairs meetings in the President's absence, shares duties and responsibilities as agreed, attends meetings.

Treasurer- Keeps accurate financial records, issues receipts, pays accounts as authorised, banks money, lodges quarterly Business Activity Statements, presents a financial report to each meeting, organises an externally audited financial report for the AGM, reconciles deposits and cheque books with monthly statements.

Secretary- Notifies members of meeting dates, prepares and distributes Agendas, provides a P&C summary to fortnightly School Newsletter, collects Sub-Committee reports, takes and distributes Minutes of meetings, clears mail, monitors email account.

We also need a Uniform Shop Coordinator, Fundraising Coordinator and two Executive Committee members.

If you would like to discuss any of the above, then please make contact via caralee.pandc@gmail.com or send a message through https://www.facebook.com/caralee.p.and.c.2016/ and one of us will get back to you.

We need your support to continue to make Caralee Community School a great place for our children and look forward to seeing you on the night.

NEXT AGM TO BE HELD
TUESDAY 28th FEBRUARY 2017
IN THE STAFFROOM